

## PALOMAR COLLEGE INSTITUTIONAL REVIEW 2005 INSTRUCTIONAL PROGRAMS DATA COLLECTION FORM

PLEASE READ "2005 Instructional Programs Guidelines Form" BEFORE PROCEEDING.

**Name of Instructional Program Reviewed in this Document:** Disability Resource Center

**1. Progress Report. Review previous year's institutional review.** Describe the progress made on any recommendations or areas of need identified in your previous year's review. Specifically, describe progress made toward the areas of program assessment, current program goals and objectives, and learning outcomes.

Designated one section of DR 40 for training in Voice Recognition Systems  
Established DR 47: Topics in Disability Resources, in order to provide a venue to cover essential disability topics as they reach currency.  
Student Learning Outcomes (SLO) has been incorporated into DR 15.

**2. Insert quantitative data for this program.** Access this data at <http://sharepoint.palomar.edu/ir>

Program Data Elements	Fall 02	Fall 03	Fall 04
Enrollment	177	149	137
WSCH	467.5	408.9	403.2
FTES	15.6	13.6	13.4
WSCH/FTEF	326.1	278.8	298.7
Retention Rate	92.9	92.4	87.5
Success Rate	80.4	72.7	74.2
% Enrollment to Max	N/A	81.9	86.3

Staff Data Elements	Fall 02	Fall 03	Fall 04
Contract FTE	1.23	1.27	1.15
Overload FTE	0	0	0
Hourly FTE	0.20	0.20	0.20
Total FTE			

**3. Program assessment.** Assessment of program offerings, faculty/staff needs, etc.

With the addition of DR 47, course offerings are sufficient for the time being.  
New location of the Adapted Computer Center is more conducive to instruction and the needs of persons with disabilities.

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**4. List accomplishments program has made in the last academic year.**

Improved the quality and responsiveness of providing alternate media materials to students with disabilities.  
Assisted with increasing the numbers of closed captioned audio-visual materials and web content.  
Incorporated specific SLOs into DR 15.

**5. List current program goals and objectives.** (2-3 measurable goals that are congruent with Palomar College Strategic Planning Goals)

1. DRC/SLO Work Group will re-write at least one existing course outline to incorporate SLOs and Curricunet guidelines.
2. Introduce one topic course under DR 47 banner.

**6. Learning outcome goal and objective.** Identify one learning outcome that has been incorporated in one course in the program and identify a measure for determining whether the learning outcome has been achieved.

One SLO that has been integrated into a course (DR 15) is the development of self-advocacy and writing skills. The outcome is measured by comparison of pre- (early in semester) and post- (end of semester) letters to the student's English professor explaining each student's learning disability and the accommodations that are necessary.

This Report Prepared By: Ron Haines 10/27/05  
Name (print and initial) Date

This Report Submitted To: Lynda Halttunen 10/27/05  
Name (print) Date

**FEEDBACK & SUGGESTIONS TO INSTITUTIONAL REVIEW COMMITTEE FOR NEXT REVIEW:**